

# CLARE CONSERVATION DISTRICT

Clare County Courthouse Meeting Room B  
Board Meeting Minutes  
August 19, 2009

**CD Directors Present:** Larry Gross, Roberta Schunk, Kurt Krug, Scott Taylor

**CD Directors Absent:** Sandy Duggan

**Others Present:** Kristina Sigafoose, George Randall, Stephen Conroy

## Board Meeting called to order at 6:37 p.m. by Chairman Larry Gross.

### **Additions/Deletions to Agenda:**

**Motion** made by SCHUNK to approve agenda.

**Seconded** by KRUG

**YEAS:** Gross, Schunk, Krug, Taylor

**NAYS:** None. **ABSENT:** Duggan

**- Agenda Approved.**

### **Approval of Minutes:**

**Motion** made by SCHUNK to approve July 15, 2009 Meeting Minutes.

**Seconded** by TAYLOR

**YEAS:** Gross, Schunk, Krug, Taylor

**NAYS:** None. **ABSENT:** Duggan

**- July Meeting Minutes Approved.**

### **Approval of Financial Statements:**

**Motion** made by KRUG to approve Financial Information for July with changes for bank fees.

**Seconded** by SCHUNK.

**YEAS:** Gross, Schunk, Krug, Taylor

**NAYS:** None. **ABSENT:** Duggan

**- July Financial Reports and paid bills Approved.**

## TECHNICIAN AND DEPARTMENT REPORTS

**NRCS, Jim Iaquina:** Not present. Please see report. – EQIP all dollars have been allocated. WHIP 3 applications funded and possibly 2 more will be funded. CREP – 5 status reviews completed.

**Groundwater Stewardship Program Technician, Kurt Krug:** Verbal Report – update. Discussed the Year to Date Deliverables of the MGSP Program. Clare has completed the necessary percentage for funding. CD will receive reimburse expenses up to 9/30/09.

**Soil Erosion, Stephen Conroy:** Not required permits are holding steady. We are down about 30% for the YTD on required permits.

**Forester, Gary Bucklin:** Not present, no report.

**Administrator, Kristina Sigafoose:** Further discussed summer youth employment. Grant proposals have been completed, working on fall sales and an ANR tour partnering with MSU extension. Discussed possible fair booth.

**PUBLIC COMMENT:** None.

### OLD BUSINESS

- \* **Youth Summer Employment** – Still going well, program has been extended.
- \* **Grant Application – Pre Proposal** – Provided a copy of the acceptance letter. Waiting to hear if we get to write for the full grant.
- \* **Muskegon Rive Grants** – Wrote two proposals for two different projects. Copies of the proposals provided to the Board.
- \* **County Budget Updates** - Have not received any further information about what funding we will receive. We will receive our contract amount for soil erosion.
- \* **Advertisement Letters** – Kristina provided a copy the letters that went out to business. We have had some response for the July 31, 2009 deadline but the letters has a second deadline of December 31, 2009.
- \* **Budget Worksheets** – Handed out worksheets to everyone and there are a few changes that will need to be made to balance. Of course, the budgets are making assumptions on the funding we will be receiving.
- \* **Fall Bulb Sale** – Dates are set and Kristina provided a copy of the order form.

**NEW BUSINESS**

- \* **Booth at Clare County Fair** – Kristina discussed partnering with MSU Extension and Clare Co. Parks & Rec to have a booth at the fair. Great exposure. Tree samples donated by Needlefast to give as door prizes.

**Motion** made by TAYLOR to approve paying \$50 for booth fee at Clare County Fair.

**Seconded** by SCHUNK.

**YEAS:** Gross, Schunk, Krug, Taylor

**NAYS:** None. **ABSENT:** Duggan

- **Motion passed to approve booth fees.**

- \* **Fall Newsletter** – Time to start gathering information and articles. Larry will write an article similar to the Spring newsletter. This newsletter will be smaller to cut down on printing expenses.
- \* **Poster Contest** – Information will be distributed to the schools as soon as school starts. The theme is "Dig It" A copy of the packet was attached for review.

**EXTENDED PUBLIC COMMENT:**

**Motion to adjourn:**

**Motion** made by KRUG

**YEAS:** Gross, Schunk, Krug, Taylor

**Motion Seconded** by SCHUNK

**NAYS:** None. **ABSENT:** Duggan

- **Motion to adjourn Approved.**

Meeting Adjourned at approximately 8:03 p.m. Next regular meeting will be held on September 9, 2009 at 6:30 p.m.

Date: \_\_\_\_\_

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Kurt Krug, Secretary