

CLARE CONSERVATION DISTRICT

Clare County Courthouse Meeting Room B

Board Meeting Minutes

December 9, 2009 at 6:30 p.m.

CD Directors Present: Larry Gross, Sandy Duggan, Kurt Krug

CD Directors Absent: Roberta Schunk, Scott Taylor

Others Present: Kristina Sigafoose

Board Meeting called to order at 6:37p.m. by Chairman Larry Gross.

Additions/Deletions to Agenda:

Motion made by DUGGAN to approve the agenda with changes.

Seconded by KRUG

YEAS: Gross, Krug, Duggan

NAYS: None. **ABSENT:** Taylor, Schunk

- Agenda Approved.

Approval of Minutes:

Motion made by DUGGAN to approve the October Meeting Minutes.

Seconded by KRUG

YEAS: Gross, Krug, Duggan

NAYS: None. **ABSENT:** Taylor, Schunk

- September Meeting Minutes Approved.

Approval of Financial Statements:

Motion made by KRUG to approve Financial Information.

Seconded by DUGGAN

YEAS: Gross, Krug, Duggan

NAYS: None. **ABSENT:** Taylor, Schunk

- Financial Reports and paid bills Approved.

TECHNICIAN AND DEPARTMENT REPORTS

Groundwater Stewardship Program : Not currently a technician for this program.

NRCS, Jim Iaquina: Not present. Please see report. Reports completed in November. All 2009 applications deferred to 2010. 2010 business plan completed.

Soil Erosion, Stephen Conroy: Not required permits and required permits increased over last year.

Forester, Gary Bucklin: Not present, no report.

Administrator, Kristina Sigafoose: Discussed upcoming events including tree sale, conference and annual meeting plans. Discussed what has been completed and what webinars she has tried to participate in.

PUBLIC COMMENT: None.

OLD BUSINESS

- * **Fall Newsletter** – Almost completed waiting on information from Tracy to see if the cost will be cheaper or comparable to print ourselves.
- * **Spring Tree Sale** – Everything has been ordered. Rough draft order form provided.
- * **Muskegon River Grants** – Nothing new to report.
- * **MACD/NRCS Contributions Agreement** – Kristina is still trying to participate and follow the proper channels. Hopefully more information will be obtained at the conference.
- * **Winter Conference** – Briefly went over the agenda and what sessions Kristina is planning on attending.

NEW BUSINESS

- * **Annual Meeting** – Still working on location but pretty sure it will be held at the Lions Building this year. It will be in March, date not quite finalized yet. Still looking for presenter ideas.
- * **Quickbook Changes** – Payroll license was coming up for renewal. We were able to upgrade services while downgrade number of employees and this resulted in a cost savings of over \$100.00
- * **Upcoming events** – Farm Expo being discussed again, tree sale, annual meeting.
- * **Grant Station** – Kristina presented information on a website and company called Grantstation. She is looking at purchasing a membership and have 2 other interested organizations that are willing to split some of the costs. Discussion was handled regarding the district would be willing to also share in the costs.

* **Meeting dates and times** – Due to conflicting schedules and delay in bank information, next year it is planned that all meetings will be on the third Wednesday of the month at 6:30 p.m.

EXTENDED PUBLIC COMMENT:

Motion to adjourn:

Motion made by DUGGAN

YEAS: Gross, Krug, Duggan

Motion Seconded by KRUG

NAYS: None. **ABSENT:** Taylor, Schunk

- Motion to adjourn Approved.

Meeting Adjourned at approximately 7:47 p.m. Next regular meeting will be held on January 20, 2010 at 6:30 p.m.

Date: _____

Kurt Krug, Secretary